

Dr Ken Landow Dermatology
Notice of Privacy Practices

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

Treatment: Your health information may be used by staff members or disclosed to other health care professionals for the purpose of evaluating your health, diagnosing medical conditions or providing treatment. For example, results of laboratory tests and procedures will be available in your medical records to all health professionals who may provide treatment or who may be consulted by staff members.

Payments: Your health information may be used to seek payment from your health plan. For example, your health plan may request and receive information on dates of services, the services provided and the medical condition being treated.

Appointment Reminder: Your health information will be used by our staff to send you appointment reminders.

Information about Treatments: Your information may be used to send you information on the treatment and management of your medical condition that you may find of interest. We may also send you information describing our health related goods and services that we believe may interest you.

Individual Rights: You have certain rights under federal privacy standards. These include: the right to request restrictions on the use and disclosure of your protected health information. The right to inspect and copy your protected health information. The right to receive a copy of this notice.

Dr Ken Landow Duties: We are required by law to maintain the privacy of your protected health information and to provide you with this notice of privacy practices. We are also required to abide by the privacy policies and practices that are outlined in this notice.

Right to Revise Privacy Practices: As permitted by law, we reserve the right to amend or modify our privacy policies and practices. These changes in our policies and practices may be required by changes in federal and state laws and regulations.

Requests to Inspect Protected Health Information: As permitted by federal regulations, we require that requests to inspect or copy protected health information be submitted in writing. You may request a form to obtain access to your records by contacting Dr Ken Landow Dermatology.

Complaints: If you would like to submit a comment or complaint you may do so by sending a letter outlining your concerns to Dr Ken Landow. If you believe your privacy rights have been violated, you should call the matter to our attention by sending a letter describing the cause of your concern to the office address. You will not be penalized for filing a complaint.

Effective Date: This notice is effective on or after September 9, 2009